

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION
WORK SESSION/LEGISLATIVE MEETING
THURSDAY, SEPTEMBER 6, 2018 - 7:00 P.M.
NORTH HILLS MIDDLE SCHOOL – LGI ROOM
www.nhsd.net**

Board Members Present

Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Louis Nudi, Kathy Reid, Helen Spade and Edward Wielgus.

Board Members Not Present

Thomas Kelly

Also Present

Dr. Patrick Mannarino, Dr. Jeff Taylor, Michael J. Witherel, Esq., Valerie Mengine, Amanda Hartle, and Katie Gryzbowski.

Persons Signing the Register

None

Call to Order

The meeting was called to order at 7:10 p.m. Mr. Wielgus announced that our long-time school director, Arlene Bender passed away on August 12, 2018. He asked that during the moment of silence for everyone remember Arlene. There was a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board members Ms. Kozera, Mrs. Mathis, Dr. Nolish, Mr. Nudi, Mrs. Reid, Mrs. Spade and Mr. Wielgus, and Superintendent Dr. Patrick Mannarino.

Student Performance

Mr. Shaun Cloonan and the Arrow Men's Ensemble performed three selections: The Star Spangled Banner, Coney Island Baby and the North Hills Alma Mater.

Board Member Comments

Mr. Wielgus extended his sympathy to the family of Arlene Bender and said that North Hills was an enormous part of her life and she will be dearly missed.

Mrs. Reid wished to thank the North Hills Marching Band for performing at Mrs. Bender's memorial service and said it was absolutely beautiful. She also thanked the band parents for their support in driving their students to Allegheny Memorial Cemetery on a Saturday morning.

Mr. Witherel said that he generally does not comment however he has had the privilege of being the District Solicitor since 1984 and this is his first meeting without Arlene Bender. It's a tough day.

Public Comments on Agenda Items

None

Approval of Minutes

A motion was made by Mr. Wielgus, seconded by Mrs. Spade and unanimously passed to approve the minutes from the August 2, 2018 Work Session/Legislative Meeting. Mr. Nudi abstained because he was absent from that meeting.

Nomination to Select Vice-President to the Board – Passing of Mrs. Arlene Bender

Mrs. Reid nominated Mrs. Spade to serve as Vice-President of the Board until the Board reorganizes in December, 2018. Dr. Nolish seconded the nomination. The vote was unanimous to approve Mrs. Spade to serve as Vice-President.

Nomination to Appoint a New Board Member – Passing of Mrs. Arlene Bender

Dr. Nolish nominated Mr. Timothy Burnett to be appointed to serve the remainder of Mrs. Bender’s term of office which expires with the General Election on November 5, 2019. Mr. Nudi seconded the nomination. Mr. Burnett was appointed with a vote of 5 yea and 2 nay. Voting yea was Ms. Kozera, Dr. Nolish, Mr. Nudi, Mrs. Reid and Mr. Wielgus. Voting nay was Mrs. Mathis and Mrs. Spade.

Superintendent’s Report

Dr. Mannarino provided an update on district enrollment.

AGENDA ITEMS:

EDUCATION

A motion was made by Mrs. Mathis, seconded by Dr. Nolish and unanimously passed to **approve Education Items 1 through 3 below**, as recommended by the Superintendent.

1. **Disposition of Obsolete Desktop Computers** – A request for the Board to approve the disposition of approximately 200 obsolete desktop computers. This equipment is outdated and no longer under warranty.

2. **Rejection of all Bids for HP 250 G6 Notebooks and Laptop Charging Carts** – The bids were opened as advertised and were reviewed by the Director of Technology. However, subsequent to the bid opening, the high school principal coordinated with the Director of Technology to identify a sufficient volume of existing technology equipment no longer in use at the high school, such that additional notebooks and carts need not be purchased.

- Bids - Orchestra Instruments and Guitar Ensemble Instruments and Accessories** – A request for the Board to ratify the awarding of the bid of Washington Music Center for Guitar Ensemble Instruments and Accessories in the amount of \$13,246.30, and reject all bids for the Orchestra Instruments. The orchestra instruments were examined by K-12 Music Department Curriculum Leader and were not deemed as high performing as specified.

ATHLETICS AND ACTIVITIES

None

A.W. BEATTIE CAREER CENTER

Mr. Wielgus announced that due to the passing of Mrs. Bender, Mr. Kelly will serve as a representative to the Northern Area Special Purposes Schools (A.W. Beattie) for the remainder of the year.

PERSONNEL

Resignations

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **approve Resignations**, as per document 1, as recommended by the Superintendent:

Sergio Gilliam – varsity assistant football coach – resignation effective August 12, 2018

Katherine Bagley – paraprofessional – resignation effective July 31, 2018

Alex Krainiak – paraprofessional – resignation effective August 7, 2018

Rebecca Ferragonio – paraprofessional – resignation effective August 13, 2018

Rachel Brant – paraprofessional – resignation effective August 28, 2018

Donna Kerr – paraprofessional – resignation with intent to retire effective September 8, 2018

Michael Protch – paraprofessional – resignation effective August 16, 2018

Catherine Regan – paraprofessional – resignation effective September 8, 2018

Richard Texter – 8th grade team leader – resignation effective August 7, 2018

Kirsten Rezac – LTS speech therapist – resignation effective September 13, 2018

Ashleigh Gorman – LTS mathematics teacher/permanent sub – effective August 6, 2018

The following substitute employee resignations and presumed resignations were approved:

Mary Evans

Erin Gaughan

Emily Hasek

William Leek

Lee Lexa
James Robnett III
Keri Russo
April Scherer
Sheri Martinelli
Brittany Davis
Rachael Hunt
Susanne Osche
Elizabeth Tracey
Jill Durler
Elizabeth Coleman-Lee
Erica Freese
Mallory Gurney
Kimberly Hart
Anthony Thomas
Krista Amigh
Aerika Barrett
Erin Brennan
Emily Colvin
Sarah Emanuel
Katy Fagan
Robert Ficco
Zachary Frantik
Linda Graham
Alexander Mann
Margaret marciniak
Amy Mencini
Kristen Nock
Shelby Pepmeyer
Rachel Pool
Alyssa Rosencrance
Leah Schram
Jessica Speicher
Aimee Spicuzza
Leah Steigerwald
Mary Beth Stoddart

Appointments

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **approve Appointments**, as per document 2, as recommended by the Superintendent:

Shaun Cloonan – producer of the fall play at the rate of \$750, effective for the 2018-19 school year

Chase Martin – middle school boys' soccer coach at the rate of \$1,821, effective for the 2018-19 school year

Kevin Fuhrer – varsity assistant boys' soccer coach at the rate of \$3,048, effective for the 2018-19 school year

Tim Murray – varsity assistant cross country coach at the rate of \$2,583, effective for the 2018-19 school year

Kimberly Valeriano – assistant faculty manager at the rate of \$3,866 or \$25.77/hour, effective August 22, 2018

Lucas Marsak – varsity swim head coach at the rate of \$4,646, effective for the 2018-19 school year

Mia Cutenese – guard/swim instructor at the rate of \$8.00/hour, effective September 15, 2018

Alexis Zilavy – swim instructor at the rate of \$7.50/hour, effective September 15, 2018

Olivia Gorrell – swim instructor at the rate of \$7.50/hour, effective September 15, 2018

Marcie Welker – paraprofessional at the rate of \$12.40/hour, effective August 14, 2018

Kelly Senkoski – paraprofessional at the rate of \$12.40/hour, effective August 31, 2018

Katelynn Moore – paraprofessional at the rate of \$12.40/hour, effective August 27, 2018

Heather LoBue – paraprofessional at the rate of \$12.40/hour, effective August 21, 2018 through August 28, 2018

Laura Sapet – paraprofessional at the rate of \$12.40/hour, effective August 21, 2018

Savannah Gray – paraprofessional at the rate of \$12.40/hour, effective September 4, 2018

Erica Yoder – LTS paraprofessional at the rate of \$95/day plus sub teacher increases, effective August 21, 2018 for the remainder of the 2018-19 school year

Joel Pepmeyer – LTS paraprofessional at the rate of \$95/day plus sub teacher increases, effective August 27, 2018 through January 11, 2019

Elizabeth Mitchell – 8th grade team leader at the rate of \$2,250, effective for the 2018-19 school year

Ali Bills – LTS speech therapist at the rate of \$30,000 (pro-rated), effective for the 2018-19 school year

Mary McGrath – LTS kindergarten teacher at the rate of \$30,000 (pro-rated), effective August 15, 2018 through TBD

Allyssa Taylor – LTS kindergarten teacher at the rate of \$30,000 (pro-rated), effective for the 2018-19 school year

Danielle Lipscak – LTS kindergarten teacher at the rate of \$30,000 (pro-rated), effective for the 2018-19 school year

Elise Neill – LTS computer science teacher/permanent building sub at the rate of \$26,500, effective for the 2018-19 school year

Steven Bressler – LTS physical education teacher/permanent building sub at the rate of \$26,500, effective for the 2018-19 school year

Thomas Hartwell – LTS elementary music teacher/permanent building sub at the rate of \$35,000 (pro-rated), effective November 2, 2018 through the end of the 2018-19 school year

Alyssa Bogniard – custodian (.6) at the rate of \$14.24/hour, effective September 17, 2018
Nolan Meyer – custodian (.6) at the rate of \$14.24/hour, effective August 13, 2018
Jeffrey Zimmer – custodian (.5) at the rate of \$14.24/hour, effective September 4, 2018
Angela Morreale – general worker #1 at the rate of \$12.50/hour, effective August 21, 2018
Charles Bossong – school police officer at the rate of \$20/hour, effective August 10, 2018
Adam Steinheiser – school police officer at the rate of \$20/hour, effective August 10, 2018
Trina Loesch – school police officer at the rate of \$20/hour, effective September 5, 2018
Robert Lagoon – school police officer at the rate of \$20/hour, effective TBD
Lindsay Burnett – LTS teaching assistant at the sub teacher rate of pay/no benefits, effective September 4, 2018
Jennifer Friedman – LTS teaching assistant at the sub teacher rate of pay/no benefits, effective September 4, 2018
Amy Dady – LTS teaching assistant at the sub teacher rate of pay/no benefits, effective September 4, 2018

Changes of Status

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **approve Changes of Status**, as per document 3, as recommended by the Superintendent:

Robert Muchenski – from security officer to school police officer at the rate of \$25.62/hour, effective August 10, 2018
Valerie Sacks – from paraprofessional at the rate of \$12.40/hour to substitute teacher at the rate of \$95/day, effective August 10, 2018
Don Longo – from varsity head boys' lacrosse coach to boys' lacrosse volunteer

The following changes of stipends were approved for the spring musical, effective with the 2018-19 school year:

Stephanie Fairley – costume manager – from \$500 to \$875
Lauren Sarazen – choreographer – from \$1,500 to \$1,725
Anthony Thomas – orchestra conductor – from \$1,500 to \$1,725
Sharon Pritchard – pianist – from \$800 to \$1,025
Shaun Cloonan – director – from \$1,500 to \$1,725
Shaun Cloonan – producer – from \$400 to \$1,000
Shaun Cloonan – sound designer – from \$400 to \$500

Stephanie Fairley – costume manager for the fall play – from \$300 to \$750

The following changes from substitute lunchroom/playground aides at \$9.49/hour to lunchroom/playground aides at \$11.49/hour, effective August 21, 2018:

Alan Biel
Mary Santella
Heidi Bodak
Lori Bliss
Nancy Waiter-Muha
Sharon Knobeloch
Shirley Grant
Paula Misutka
Amy Boyle
Ann Trembulak
Patricia Toplak
Jill Zwick
Dana Hune

Other

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **approve the contract with PA Educator.net**, as per document 4, as recommended by the Superintendent

Tenure

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **approve Tenure for Ms. Mary LeDonne**, as per document 5, as recommended by the Superintendent:

Non-Union Benefits Summary Update

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **approve the revisions to the Non-Union Benefits Summary** as per document 6, as recommended by the Superintendent.

LEGISLATIVE UPDATE

None

POLICY

None

COMMUNITY AND INTERGOVERNMENTAL RELATIONS

A motion was made by Mrs. Reid, seconded by Mrs. Spade and unanimously passed to cast the Board's collective ballot for PSBA Officers as follows:

Eric Wolfgang – President Elect
Art Levinowitz – Vice President
William S. LaCoff – Trustee
Dr. Richard Frerichs – Trustee
Nathan Mains - Trustee

FINANCE

A motion was made by Dr. Nolish, seconded by Mrs. Mathis and unanimously passed to **ratify General Fund Bills**, as per document 1, as recommended by the Superintendent. These include checks numbered: 52621 through 52690; 52692 through 52693; 52700 through 52779; 52781 through 52813; 52818 through 52927; 52934 through 52969; 52972 through 53062; 53065 through 53101.

A motion was made by Dr. Nolish, seconded by Mrs. Mathis and unanimously passed to **ratify Construction Fund Bills**, as per document 2, as recommended by the Superintendent. These include checks numbered: 52780

A motion was made by Dr. Nolish, seconded by Mrs. Mathis and unanimously passed to **ratify Capital Project Fund Bills**, as per document 3, as recommended by the Superintendent. These include checks numbered: 52620; 52970; 52971; 53063

A motion was made by Dr. Nolish, seconded by Mrs. Mathis and unanimously passed to **ratify Food Service Fund Bills**, as per document 4, as recommended by the Superintendent. These include checks numbered: 52694 through 52699; 52814 through 52817; 52928 through 52933; and 53064.

A motion was made by Dr. Nolish, seconded by Mrs. Mathis and unanimously passed to **approve Budget Transfers**, as per document 5, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Mathis and unanimously passed to **approve Payroll for the month of August 2018** in the amount of \$2,716,011.00, as per document 6, as recommended by the Superintendent.

SUPPORT SERVICES

A motion was made by Mrs. Spade, seconded by Mrs. Reid, and unanimously passed to **approve Support Services Items 1 and 2**, as recommended by the Superintendent:

1. **Disposition of Facilities Services Equipment** – A request for the Board to approve the disposition of retired maintenance equipment including a 2001 pickup truck, a 1991 tractor and a warehouse forklift.
2. **Authorized Bus Driver List for the 2018-19 School Year** – A request for the board to ratify the authorized bus driver list for 2018-19 as presented by ABC Transit, the district’s contracted transportation provider.

ADDITIONAL PUBLIC COMMENTS

None

ADJOURNMENT

A meeting was adjourned at 7:50 p.m.

Loretta J. Rieger
School Board Secretary