

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION
WORK SESSION/LEGISLATIVE MEETING
THURSDAY, OCTOBER 4, 2018 - 7:00 P.M.
NORTH HILLS MIDDLE SCHOOL – LGI ROOM
www.nhsd.net**

Board Members Present

Timothy Burnett, Thomas Kelly, Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Louis Nudi, Kathy Reid, Helen Spade and Edward Wielgus.

Board Members Not Present

None

Also Present

Dr. Patrick Mannarino, Dr. Jeff Taylor, Michael J. Witherel, Esq., Valerie Mengine, Amanda Hartle, and Kris Kaufmann. Also in attendance were student representatives Olav Carter and Grace Cloonan.

Persons Signing the Register

Matt Ferry, 309 Highland Pines Drive, Ross Township, PA

Call to Order

The meeting was called to order at 7:03 p.m. Mr. Wielgus opened the meeting with a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board members Mr. Burnett, Mr. Kelly, Ms. Kozera, Mrs. Mathis, Dr. Nolish, Mr. Nudi, Mrs. Reid, Mrs. Spade and Mr. Wielgus, Solicitor Michael J. Witherel, Esq. and Superintendent Dr. Patrick Mannarino.

Student Performance

Ms. Heidi Kohne and the guitar ensemble performed. Ms. Kohne introduced the group and announced that tonight's performance was dedicated in loving memory of our dear friend, Arlene Bender. The group played Over the Rainbow, and there was a solo performance of Amazing Grace.

Board Member Comments

Mr. Wielgus welcomed Mr. Burnett to the Board.

Mrs. Mathis stated that she asked Dr. Mannarino and the administration to look into various bus tracking apps. She believes this technology is available and it would be beneficial to the parents of the district. Dr. Mannarino responded that he has already asked Mr. Hall to explore the options available, and Mr. Hall had just provided his report to Dr. Mannarino at the end of the day. Dr. Mannarino will discuss the findings with the Board.

Public Comments on Agenda Items

None

Approval of Minutes

A motion was made by Mr. Wielgus seconded by Mrs. Spade and passed by of vote of 8 yeas, 0 nay and 1 abstention to approve the minutes from the September 6, 2018 Work Session/Legislative Meeting. Mr. Burnett abstained.

Student Representatives Reports

Olav Carter provided his report on high school activities.

Superintendent's Report

Dr. Mannarino provided an update on district enrollment, and the Points of Pride for the month of October 2018.

Construction Update

Mr. Jon Thomas of Thomas and Williamson provided a status report on the construction of a captured vestibule at West View Elementary.

AGENDA ITEMS:

EDUCATION

A motion was made by Mrs. Mathis, seconded by Dr. Nolish and **passed by a vote of 7 yeas and 2 nays to approve the 2019-2020 Academic Calendar**, as per document 1, as recommended by the Superintendent. Voting yeas were Mr. Burnett, Mr. Kelly, Dr. Nolish, Mr. Nudi, Mrs. Reid, Mrs. Spade and Mr. Wielgus. Voting nays were Ms. Kozera and Mrs. Mathis.

Mrs. Mathis requested that next year's discussion on the school calendar begin earlier to allow discussion on different options. She would like to see the school year begin a bit later, end a bit later and allow for a dedicated spring break.

Ms. Kozera also requested a later start time, later end time and a dedicated spring break.

A motion was made by Mrs. Mathis, seconded by Dr. Nolish and **unanimously passed to approve the 2018-2019 Ready to Learn Grant**, as per document 2, as recommended by the Superintendent. This grant which is funded by the state, will be used to offset the costs associated with providing a high quality full-day kindergarten program aligned with the state's current academic standards.

ATHLETICS AND ACTIVITIES

A motion was made by Ms. Kozera, seconded by Mrs. Spade and **unanimously passed to approve the Field Trip Request for the History Club to travel to Washington, DC**, as per document 1, as recommended by the Superintendent. The dates of the field trip are March 15-19, 2018, and the students will miss one day of school.

A motion was made by Ms. Kozera, seconded by Mrs. Spade and **unanimously passed to approve the Field Trip Request for the CADD Club to the BMW Factory in Spartanburg, SC**, as per document 2, as recommended by the Superintendent. The dates of the field trip are November 28 and 29, 2018, and the students will miss 2 days of school.

A motion was made by Ms. Kozera, seconded by Mrs. Spade and **unanimously passed to approve the Field Trip Request for the Band and Chorus to New York City**, as per document 3, as recommended by the Superintendent. The dates of the field trip are April 12-15, 2019, and the students will miss 1 day of school.

A.W. BEATTIE CAREER CENTER

None

Dr. Mannarino announced that A.W. Beattie Career Center plans to dedicate its board room to Arlene Bender at the December 13, 2018 Holiday Dinner and meeting. This dinner is for all Board members of the 9 Northern Area Schools and he hopes the members of the North Hills Board of Education will be present to honor Arlene.

PERSONNEL

Resignations

A motion was made by Mr. Kelly, seconded by Mr. Burnett and unanimously passed to **approve Resignations**, as per document 1, as recommended by the Superintendent:

Steven Long – resignation as varsity assistant baseball coach effective September 5, 2018.

Steven Long – resignation as varsity assistant boys' basketball coach effective September 5, 2018.

Allison Craig – resignation as elementary chorus sponsor effective May 23, 2018.

Margaret Kotermanski – resignation as licensed practical nurse effective September 14, 2018.

Alan Biel – resignation as lunchroom/playground aide effective September 10, 2018.

Lauren Genter – resignation as substitute teacher effective September 25, 2018.

Jean Hershman – resignation as substitute teacher effective October 3, 2018.

Appointments

A motion was made by Mr. Kelly, seconded by Mr. Burnett and unanimously passed to **approve Appointments**, as per document 2, as recommended by the Superintendent:

Shannon Metzler – varsity assistant swim coach at the rate of \$3,104, effective for the 2018/19 school year.

Andy Bencsics – varsity boys’ lacrosse head coach at the rate of \$4,646, effective for the 2018/19 school year.

Brian Witter – varsity assistant boys’ basketball coach (.5) at the rate of \$3,438, effective for the 2018/19 school year.

James Long – varsity assistant boys’ basketball coach (.5) at the rate of \$3,438, effective for the 2018/19 school year.

Joshua Bogniard – community swim program swim instructor at the rate of \$8.00 per hour, effective for the 2018/19 school year.

Isabella Kotwica – community swim program swim instructor at the rate of \$8.00 per hour, effective for the 2018/19 school year.

Shannon Wittig – paraprofessional at the rate of \$12.40 per hour, effective September 24, 2018.

Kimberly Morewood – paraprofessional at the rate of \$12.40 per hour, effective October 1, 2018.

Gloria Aguglia – paraprofessional at the rate of \$12.40 per hour, effective September 24, 2018.

Sarah Robbins – paraprofessional at the rate of \$12.40 per hour, effective September 10, 2018.

Emily Marcellus – long-term substitute paraprofessional at the rate of \$95/day followed by sub teacher increases, effective September 17, 2018 through the end of the 18/19 school year.

Emily Marcellus – elementary Saturday detention program T.A. at the rate of \$14.41 per hour, effective September 12, 2018.

Zachary Sekine-Tenny – permanent building substitute pro-rated \$30,000, effective September 12, 2018 through the end of the 18/19 school year.

Amber Foster – long-term substitute speech therapist pro-rated \$31,000, effective September 18, 2018 through January 14, 2019.

Nicole Barto – permanent building substitute

The following substitute employees were approved:

Courtney Buoy – substitute lunchroom/playground aide at the rate of \$9.49/hour effective August 31, 2018

Hannah Trocchio – substitute teacher at the rate of \$95/day effective September 4, 2018

Erica Freese – substitute paraprofessional at the rate of \$10/hour effective September 6, 2018

Kimberly Spencer – substitute teacher at the rate of \$95/day effective September 6, 2018

Tiffany Cibula – substitute paraprofessional at the rate of \$10/hour effective September 12, 2018

Elizabeth Coleman-Lee – substitute paraprofessional at the rate of \$10/hour effective September 19, 2018

The following volunteers were appointed effective for the 2018-19 school year:

Brian Bliss – Ice Hockey

Zachary Harshman – Ice Hockey

Theodore Kiger – Ice Hockey

Stephen Morrison – Ice Hockey

Jeff Nolan – Ice Hockey

Kevin Pawlos – Ice Hockey

John Urbanek – Ice Hockey

Anthony Scarpino – Ice Hockey

Jeremy Swegman – Ice Hockey

Barb Drennen – ASL Club

Nichol Driscoll – Band

Michael Leon – Football

Ronald Simpson – Bowling

Changes of Status

A motion was made by Mr. Kelly, seconded by Mr. Burnett and unanimously passed to **approve Changes of Status**, as per document 3, as recommended by the Superintendent:

Hannah Trocchio – from substitute teacher to long-term sub teaching assistant at McIntyre at the rate of \$95/day plus the graduated substitute teacher increases, effective September 17, 2018

Donna Caputo – from assistant cook at the high school to satellite leader at McIntyre at the rate of \$18.21/hour, effective September 10, 2018

Vicky Cooney – from general worker #1 at the high school to assistant cook at the high school at the rate of \$15.71/hour, effective September 10, 2018

Other – Worker Wage Rate

A motion was made by Mr. Kelly, seconded by Mr. Burnett and unanimously passed to **approve the Worker Wage Rate Increase**, as per document 4, as recommended by the Superintendent. This is to increase the wage rate for Community Swim Lifeguards from \$7.50/hour to \$8.00 per hour.

Consultant Agreement

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **approve the Consultant Agreement with Dr. Arlene Wheat**, as per document 5, as recommended by the Superintendent. Dr. Wheat will provide professional services to the district during the medical leave of Dr. Bezila, Director of Pupil Services, from November 1, 2018 through approximately January 7, 2019.

COMMUNITY AND INTERGOVERNMENTAL RELATIONS

The Community & Intergovernmental Relations liaisons recommended that the district continue the practice of not pursuing residential property assessment appeals.

LEGISLATIVE UPDATE

None

POLICY

None

FINANCE

A motion was made by Dr. Nolish, seconded by Mr. Nudi and unanimously passed to **ratify General Fund Bills**, as per document 1, as recommended by the Superintendent. These include checks numbered: 53102 through 53260; 53264 through 53341; 53343 through 53377; 53379 through 53504; 53524 through 53575; and 53577 through 53656.

A motion was made by Dr. Nolish, seconded by Mr. Nudi and unanimously passed to **ratify Construction Fund Bills**, as per document 2, as recommended by the Superintendent. These include checks numbered: 53261

A motion was made by Dr. Nolish, seconded by Mr. Nudi and unanimously passed to **ratify Capital Project Fund Bills**, as per document 3, as recommended by the Superintendent. These include checks numbered: 53262 and 53342

A motion was made by Dr. Nolish, seconded by Mr. Nudi and unanimously passed to **ratify Food Service Fund Bills**, as per document 4, as recommended by the Superintendent. These include checks numbered: 53263; 53378; 53505 through 53523; and 53576.

A motion was made by Dr. Nolish, seconded by Mr. Nudi and unanimously passed to **approve Budget Transfers**, as per document 5, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mr. Nudi and unanimously passed to **approve Payroll for the month of September 2018** in the amount of \$22,618,475.89, as per document 6, as recommended by the Superintendent.

SUPPORT SERVICES

A motion was made by Mrs. Spade, seconded by Mr. Burnett, and unanimously passed to **approve the Grant Award in the amount of up to \$25,000 from Women for a Healthy Environment**, as per document 1, as recommended by the Superintendent. The grant will be used to scan all domestic water distribution points where water will be ingested, test for lead, and remediate any water distribution point if needed.

A motion was made by Mrs. Spade, seconded by Mr. Burnett, and unanimously passed to **approve the Bid Award for Copy Paper to Contract Paper Group, Inc. in the amount of \$21,882.00**, as per document 2, as recommended by the Superintendent.

A motion was made by Mrs. Spade, seconded by Mr. Burnett, and unanimously passed to **approve the Bid Award for Bread for the remainder of the 2018-19 school year to Schwebel Baking Company**, as per document 3, as recommended by the Superintendent.

A motion was made by Mrs. Spade, seconded by Mr. Burnett, and unanimously passed to **Reject all Bids Received for Security Cameras**, as per document 4, as recommended by the Superintendent. All bids were opened on July 24, 2018. Eleven bids were received by that date. Subsequent to the solicitation for bids, the volume of cameras contemplated to be purchased was determined to be substantially less than previously planned.

ADDITIONAL PUBLIC COMMENTS

None

ADJOURNMENT

A meeting was adjourned at 7:58 p.m.

Loretta J. Rieger
School Board Secretary