

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION
WORK SESSION/LEGISLATIVE MEETING
THURSDAY, NOVEMBER 8, 2018 - 7:00 P.M.
NORTH HILLS MIDDLE SCHOOL – LGI ROOM
www.nhsd.net**

Board Members Present

Timothy Burnett, Thomas Kelly, Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Louis Nudi, Kathy Reid, Helen Spade and Edward Wielgus.

Board Members Not Present

None

Also Present

Dr. Patrick Mannarino, Dr. Jeff Taylor, Michael J. Witherel, Esq., Valerie Mengine, David Hall, Amanda Hartle, and Kris Kaufmann.

Persons Signing the Register

Matt Demharter – High School Teacher, President of NHEA
Colleen Roth, 117 Brookmeade Drive, Ross Township, PA

Call to Order

The meeting was called to order at 7:00 p.m. Mr. Wielgus opened the meeting with a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board members Mr. Burnett, Mr. Kelly, Ms. Kozera, Mrs. Mathis, Dr. Nolish, Mr. Nudi, Mrs. Reid, Mrs. Spade and Mr. Wielgus, Solicitor Michael J. Witherel, Esq. and Superintendent Dr. Patrick Mannarino.

Student Performance

Mr. Jeff Lucas and Mrs. Jessica Webster conducted the Sixth Grade Chamber Ensemble who performed The Star Spangled Banner and Semper Fidelis in honor of Veterans Day.

Public Recognition

Middle School Principal David Lieberman introduced social studies teacher Mr. Joe Welch. Mr. Welch was selected the 2019 Gilder Lehrman Institute's National History Teacher of the Year.

Board Member Comments

Mr. Wielgus congratulated Mr. Welch on his award. He then said our hearts and prayers go out to the Dr. Peg Durachko in the death of her husband, Dr. Richard Gottfried, who lost his life in the tragedy at Tree of Life Synagogue.

Mrs. Mathis stated that the safe schools alert will be rolling out on Monday, November 12th.

Ms. Kozera announced that the Fall Play "The Beverly Hillbillies" will take place at the high school auditorium on November 15, 16, and 17th.

Mrs. Reid invited people to attend the Athletic Office’s Holiday Shop on November 15th.

Mr. Nudi reminded everyone that Veterans Day is November 11th.

Public Comments on Agenda Items

Mr. Matt Demharter, President of the NHEA thanked the Board, on behalf of the Association, for addressing the teachers’ concerns regarding kindergarten admission age as well as administering a kindergarten readiness assessment.

Mrs. Sherrie Kovach provided the results of a survey of the primary teachers regarding kindergarten readiness and placement.

Mrs. Colleen Roth, a parent of a 5th grade student, expressed her concerns about the possibility of moving the fifth grade to the middle school for the 2019-20 school year.

Approval of Minutes

A motion was made by Mr. Wielgus seconded by Mrs. Spade and unanimously passed to approve the minutes of the October 4, 2018 Work Session/Legislative Meeting.

Superintendent’s Report

Dr. Mannarino provided an update on district enrollment, and the Points of Pride for the month of November 2018.

Presentations

Mr. Jason Watkins, Principal at A.W. Beattie Career Center provided a report to the Board on the current curriculum and programs at Beattie.

AGENDA ITEMS:

EDUCATION

Dr. Jeff Taylor, Assistant Superintendent provided the results of the PA School Climate Survey.

A motion was made by Mrs. Mathis, seconded by Dr. Nolish and **unanimously passed to approve the Acceptance of the Safe Schools Grant Award**, as per document 2, as recommended by the Superintendent. The grant is from the Pennsylvania Department of Education’s Office of Safe Schools in the amount of \$20,012, targeted for the purchase of equipment.

A motion was made by Mrs. Mathis, seconded by Dr. Nolish and **unanimously passed to approve the PCCD School Safety and Security Grant Award**, as per document 3, as recommended by the Superintendent. The grant is from the Pennsylvania Commission on Crime and Delinquency in the amount of \$25,000.

ATHLETICS AND ACTIVITIES

A motion was made by Ms. Kozera, seconded by Mrs. Spade and **passed by a vote of 8 yea and 1 nay to approve the Field Trip Request for Girls Varsity Softball Team to the Ripken Experience in Pigeon forge, Tennessee**, as per document 1, as recommended by the Superintendent. Mr. Burnett voted nay because the student/athletes will miss too much school and will play only a few games.

A motion was made by Ms. Kozera, seconded by Mrs. Spade and **unanimously passed to approve the Donation from North Hills Aquatics of Lane Ropes for the Swimming Pool at the high school**, as per document 2, as recommended by the Superintendent. The cost of 5 lane ropes is \$2,299.75.

A.W. BEATTIE CAREER CENTER

None

Mr. Nudi congratulated Executive Director Eric Heasley and Principal Jason Watkins for the tremendous job they are doing in creating a meaningful and successful curriculum for the students at Beattie.

He also announced the North Hills Beattie Students of the Month for September/October:
Nicholas Bauer – HVAC
Kasia Bauer - EMS

PERSONNEL

Resignations

A motion was made by Mr. Kelly, seconded by Mrs. Mathis and unanimously passed to **approve Resignations**, as per document 1, as recommended by the Superintendent:

Randy Miller – Head Baseball Coach, effective October 7, 2018

Peter Schwab – Maintenance Mechanic, effective October 20, 2018

John Kujawa – Lead Custodian at Highcliff, resignation with intent to retire after 31 years of service, effective February 23, 2019.

Jerry Glenn – Security Officer, resignation with intent to retire after 19 years of service, effective November 6, 2018.

Delores Massucci – Substitute Food Service Worker – effective October 24, 2018.

Appointments

A motion was made by Mr. Kelly, seconded by Mrs. Mathis and unanimously passed to **approve Appointments**, as per document 2, as recommended by the Superintendent:

Kurt Zebley – Latin Club Sponsor (.5) at the rate of \$600, effective for the 2018-19 school year.

Alexandra Khuze – French Club Sponsor (.5) at the rate of \$600, effective for the 2018-19 school year.

Halea Hayden – German Club Sponsor (.5) at the rate of \$600, effective for the 2018-19 school year.

Laura Otte – Spanish Club Sponsor (.25) at the rate of \$300, effective for the 2018-19 school year.

Megan Werner – Spanish Club Sponsor (.25) at the rate of \$300, effective for the 2018-19 school year.

Lisa Marcellus – Elementary Chorus Sponsor at the rate of \$1,310, effective for the 2018-19 school year.

Julie MacDonald – Safety Patrol Sponsor at Ross Elementary at the rate of \$897, effective with the 2018-19 school year.

Adria Scott – Head Teacher at West View Elementary at the rate of \$2,790, effective with the 2018-19 school year.

Tyler Peck – Varsity Assistant Boys' Lacrosse Coach at the rate of \$2,332, effective for the 2018-19 school year.

Steven Long – Head Varsity Baseball Coach at the rate of \$5,800, effective for the 2018-19 school year.

Mark Timko – Head Varsity Track Coach at the rate of \$6,200, effective for the 2018-19 school year.

Edward Porter – Computer Technician at McIntyre at the rate of \$15.80/hour, effective October 22, 2018.

Shelby Livingston – Paraprofessional at McIntyre at the rate of \$12.40/hour, effective October 29, 2018.

John Curran – Homebound Instructor at the rate of \$40/hour effective for the 2018-19 school year.

Melissa Marangoni – Homebound Instructor at the rate of \$40/hour effective for the 2018-19 school year.

Thane Osterdahl – Homebound Instructor at the rate of \$40/hour effective for the 2018-19 school year.

Sasha Pesanka – Homebound Instructor at the rate of \$40/hour effective for the 2018-19 school year.

Kimberly Harbaugh – Homebound Instructor at the rate of \$40/hour effective for the 2018-19 school year.

Emily Meola – Day to Day Sub School Counselor in Long-Term Assignment at Highcliff Elementary at the rate of \$150/day, effective November 15, 2018 through approximately January 2, 2019 and November 12 and 13, 2018.

Ryan Clark – Long-Term Sub Custodian at Highcliff Elementary at the rate of \$12/hour, effective October 29, 2018 through TBD.

Amarilis Lopez – Long-Term Sub Spanish Teacher at the high school at the rate of \$30,000 (pro-rated), effective approximately March 6, 2019 to the end of the 2018-19 school year.

The Following Substitute Employees were appointed at the rate of \$95/day:

Kathleen McGuire – Emergency Certified Sub Teacher, effective September 27, 2018

Danielle Harasyn – Sub Teacher, effective October 1, 2018

Frances Balsomico – Sub Teacher, effective October 3, 2018

Rosemary Kay – Sub Teacher, effective October 4, 2018

Anthony Grenek – Sub Teacher, effective October 9, 2018

Richard Noble – Emergency Certified Sub Teacher, effective October 24, 2018

The following volunteers were appointed effective for the 2018-19 school year:

Leigh Byrne – Chorus

Christina Kubla – Chorus

Gregory Wehner – Bowling

Changes of Status

A motion was made by Mr. Kelly, seconded by Mrs. Mathis and unanimously passed to **approve Changes of Status**, as per document 3, as recommended by the Superintendent:

Ericka Yoder – from LTS Paraprofessional at the middle school to Emergency Certified Sub Teacher at the rate of \$95/day plus sub teacher increases, effective October 1, 2018

Emily Steinmetz – from LTS Elementary Art Teacher and Perm Building Sub to Long-Term Substitute Art Teacher at McIntyre and Ross at the rate of \$30,000 (pro-rated), effective January 2, 2019 through April 30, 2019.

Courtney Buoy – Sub Lunchroom/Playground Aid to Lunchroom Playground Aide at Ross at the rate of \$11.69/hour, effective August 21, 2018.

Ronald DeBiasi – from custodian at the middle school to Maintenance Mechanic (painter) at the rate of \$20.48/hour, effective October 22, 2018.

Leaves of Absence

A motion was made by Mr. Kelly, seconded by Mrs. Mathis and unanimously passed to **approve the Leaves of Absence**, as per document 4, as recommended by the Superintendent.

Catherine Virgin – elementary teacher – request for unpaid leave effective .5 day November 16, 2018 until further notice.

Shelly Wild – Long-term sub elementary teacher – request for unpaid leave effective October 24, 2018 and November 21, 2018.

COMMUNITY AND INTERGOVERNMENTAL RELATIONS

None

LEGISLATIVE UPDATE

None

POLICY

1. First Reading – Policy 006 – Meetings – Revisions
2. First Reading – Policy 201 – Admission of Students – Revisions
3. First Reading – Policy 234 – Anti-Hazing – Revisions
4. First Reading – New Policy 626 – Procurement Code of Conduct

A motion was made by Mr. Nudi and seconded by Mr. Burnett to add Policy Items 1 through 4 to the December 4, 2018 Work Session/Legislative Meeting agenda for second reading and approval.

Re: Policy 201 – Admission of Students, Mr. Burnett asked if one month earlier would make a difference, and Mrs. Kovach expressed that the primary teachers thought it would.

Dr. Mannarino was asked to provide an Administrative Guideline for Implementation to accompany the second reading.

FINANCE

A motion was made by Dr. Nolish, seconded by Ms. Kozera and unanimously passed to **ratify General Fund Bills**, as per document 1, as recommended by the Superintendent. These include checks numbered 53675 through 53693; 53695 through 53747; 53750 through 53864; 53880 through 53941; 53943 through 54044; and 54046 through 54135.

A motion was made by Dr. Nolish, seconded by Ms. Kozera and unanimously passed to **ratify Capital Project Fund Bills**, as per document 2, as recommended by the Superintendent. These include checks numbered 53694; 53748; 53749; and 53942

A motion was made by Dr. Nolish, seconded by Ms. Kozera and unanimously passed to **ratify Food Service Fund Bills**, as per document 3, as recommended by the Superintendent. These include checks numbered 53864 through 53879; and 54045.

A motion was made by Dr. Nolish, seconded by Ms. Kozera and unanimously passed to **approve Budget Transfers**, as per document 4, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Ms. Kozera and unanimously passed to **approve Payroll for the month of October 2018 in the amount of \$3,079,070.67**, as per document 5, as recommended by the Superintendent.

SUPPORT SERVICES

Mr. Hall provided an update on the West View Elementary Vestibule Construction project.

A motion was made by Mrs. Spade, seconded by Ms. Kozera, and unanimously passed to **Consulting Services Agreement with McFarland Kistler & Associates for Conceptual Design Options for the High School Cafeteria**, as per document 1, as recommended by the Superintendent. The cost of this feasibility study is \$2,400 and will come from the Food Services Department funds.

ADDITIONAL PUBLIC COMMENTS

None

PRESENTATION

Dr. Patrick J. Mannarino, Superintendent presented a report on Enrollment, Space and Capacity.

ADJOURNMENT

A meeting was adjourned at 9:08 p.m.

Loretta J. Rieger
School Board Secretary