

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION**  
**LEGISLATIVE MEETING MINUTES**  
**THURSDAY, MARCH 15, 2018 - 7:00 P.M.**  
**NORTH HILLS MIDDLE SCHOOL – LGI ROOM**  
[www.nhsd.net](http://www.nhsd.net)

**Board Members Present**

Thomas Kelly, Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Kathy Reid, Helen Spade and Edward Wielgus.

**Board Members Not Present**

Arlene Bender and Louis Nudi

**Also Present**

Dr. Patrick Mannarino, Dr. Jeff Taylor, David Hall, Valerie Mengine, Michael J. Witherel, Esq., Amanda Hartle, and Katie Grzybowski.

**Persons Signing the Register**

Jocelyn McCarty, 105 Darlene Drive, Ross Township  
Lisa Weaver, 507 Fox Drive, Ross Township  
Tracy Borne, 337 Nichols Road, Ross Township  
Erin Payer, 109 Heidcrest Drive, Ross Township

**Call to Order**

The meeting was called to order at 7:05 p.m. There was a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board Members Thomas Kelly, Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Kathy Reid, Helen Spade and Edward Wielgus, along with Dr. Patrick Mannarino, Dr. Jeff Taylor and Valerie Mengine. Arlene Bender was present via telephone. (After the regular meeting adjourned, the Board re-convened into Executive Session from 8:05 p.m. until 9:00 p.m.)

**Student Performance**

Mr. Chris Ballentine and the Middle School Beginning Band performed 3 selections.

**Public Recognition**

Dr. Patrick Mannarino introduced the A.W. Beattie Career Center Students of the Month for January/February 2018: Taylor Solomon, Automotive Collision Technology; Faith L. Kelly, Cosmetology; Ian Kaczynski, Automotive Technology; Faith Reid, Early Childhood Education; and Shawn Frederick, HVAC. Taylor Solomon was present at the meeting.

**Board Member Comments**

Mr. Reid announced that the District is hosting a Town Hall Meeting to address The Opioid Epidemic. The event begins at 6:30 p.m. in the Middle School. Parents are encouraged to attend.

Mrs. Mathis congratulated the cast and crew of the High School Musical “Dames at Sea”. It was a wonderful production, and “better than Disney!”

Mr. Kelly wished to echo Mrs. Mathis’s comments on the high school musical. He said that Dames at Sea was the best ever!

**Public Comments on Agenda Items**

None

**Approval of Minutes**

A motion was made by Mr. Wielgus seconded by Mrs. Reid and unanimously passed to approve the minutes from the February 1, 2018 Work Session/Legislative Meeting and the February 8, 2018 Legislative Meeting.

**Solicitor’s Report**

None

**Student Representatives’ Reports**

None

**Superintendent’s Report**

Dr. Mannarino provided a report on safety and security.

**AGENDA ITEMS:**

**EDUCATION**

Dr. Taylor presented information of the status of the Online Academy @North Hills including pricing structure, cost savings, enrollment and achievement.

A motion was made by Mrs. Mathis, seconded by Ms. Kozera and unanimously passed to approve the Allegheny Intermediate Unit Educational Services Agreement, the IDEA Use of Funds Agreement and the Notice of Adoption of Policies, Procedures and Use of Funds, as per document 2, as recommended by the Superintendent.

A motion was made by Mrs. Mathis, seconded by Ms. Kozera and unanimously passed to approve the 2018 Summer School Pricing Structure, as per document 3, as recommended by the Superintendent.

A motion was made by Mrs. Mathis, seconded by Ms. Kozera and unanimously passed to approve the 2018-2019 Online Academy @North Hills Pricing Structure, as per document 4, as recommended by the Superintendent.

A motion was made by Mrs. Mathis, seconded by Ms. Kozera and unanimously passed to approve the Monetary Donation from Bob’s Discount Furniture for use at West View Elementary, as per document 5, as recommended by the Superintendent.

### **ATHLETICS AND ACTIVITIES**

None

Ms. Kozera announced that tickets are still available to attend the last two performances of Dames at Sea. She also congratulated sophomore Sam Hillegas for earning a 1<sup>st</sup> Place Championship title in the PIAA Wrestling State Title Tournament. This is Sam’s second state title in as many years.

### **A.W. BEATTIE CAREER CENTER**

None

Dr. Mannarino encouraged everyone to visit Beattie’s Friday Fish Fry. The food is delicious and plentiful!

### **PERSONNEL**

A motion was made by Mr. Kelly, seconded by Mrs. Reid, and unanimously **passed to approve Resignations**, as per document 1, as recommended by the Superintendent.

#### **RESIGNATIONS**

Amy Holtgraver –paraprofessional at Ross, resignation effective February 28, 2018.

Charles Stephenson – school psychologist, resignation with intent to retire effective with the end of the 2018-19 school year.

Cody Hunt – custodian at the middle school, resignation effective March 9, 2018.

April Curtin – substitute teacher, resignation effective March 7, 2018.

#### **APPOINTMENTS**

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Appointments**, as per document 2, as recommended by the Superintendent.

Victoria Danko – varsity head girls’ volleyball coach at the rate of \$4,107, effective with the 2018-19 school year.

Morgan Ceschini – varsity assistant girls’ volleyball coach at the rate of \$2,788, effective with the 2018-19 school year.

Tyler Peck – varsity assistant boys’ lacrosse coach at the rate of \$2,332, effective with the 2017-18 school year.

Alex Kneisley – middle school assistant track coach at the rate of \$2,444, effective with the 2017-18 school year.

Mark Timko – varsity assistant cross country coach at the rate of \$2,583, effective with the 2018-19 school year.

Brandon Nemeth – middle school head boys’ volleyball coach at the rate of \$1,859, effective with the 2017-19 school year.

Shilpi Dhussa – paraprofessional at the middle school at the rate of \$12.40/hour, effective August 14, 2018.

Tira McCall – long term substitute science teacher at the middle school at the pro-rated annual salary of \$30,000, effective March 19, 2018 through the end of the 2017-18 school year.

Laura Dicey – long-term substitute art teacher at the middle school at the rate of \$150/day, effective February 20, 2018 through April 17, 2018.

Adam Bailey – long-term substitute English teacher at the middle school at the continued pro-rated annual salary of \$35,000, effective approximately May 19, 2018 through the end of the 2018-19 school year.

Adam Bailey – permanent substitute teacher at the high school at the continued pro-rated annual salary of \$35,000, effective approximately April 26, 2018 through approximately April 19, 2018.

Benjamin Blinn – long-term daily math substitute at the middle school at the rate of \$150/day, effective February 19, 2018 through April 19, 2018.

Kimberly Lizak – child care/breakfast worker at McIntyre Elementary at the rate of \$14.50/hour, effective January 31, 2018.

Stacey Bischoff – child care/breakfast worker at McIntyre Elementary at the rate of \$14.50/hour, effective February 8, 2018.

Robert Potter, M.D. – school doctor at the annual rate of \$8,500 effective for the 2018-19 school year.

Margaret Durachko, DDS – school dentist at the rate of \$6.00 per exam, effective for the 2018-19 school year.

The following are appointed as homebound instructors at the rate of \$40/hour effective with the 2017-18 school year:

- Adam Bailey
- Mark Buccilli
- Lindsey McKamish

The following are appointed as extended school year teachers at the rate of \$40/hour for summer of 2018:

- Brienne Stuble - teacher
- Madi Merhaut - teacher
- Kristen Carmody - teacher
- Donna Bush - teacher
- Amber Hreha - teacher
- Kirsten Rezac – speech therapist

The following are appointed as extended school year paraprofessionals at the rate of \$12/hour for summer of 2018:

- Corrine Dranko
- Rebecca Dunham
- Rhonda Juillerat
- David Jones
- Janet Brown
- Lisa Hildebrand
- Donna Kerr

The following are appointed as substitute employees:

Donna Lankes – substitute custodian at the rate of \$10/hour, effective February 5, 2018.

Syeda Rashid – substitute paraprofessional and substitute clerk at the rate of \$10/hour, effective February 8, 2018.

Syeda Rashid – emergency certified substitute teacher at the rate of \$95/day, effective February 14, 2018.

Deanna Scotto – substitute teacher at the rate of \$95/day, effective February 9, 2018.

Zachary Frantik – substitute teacher at the rate of \$95/day, effective February 9, 2018.

The following are appointed as volunteers:

Jeffrey Bartel – speech & debate team, effective for the 2017-18 school year.

Teresa Bartel – speech & debate team, effective for the 2017-18 school year.

Elizabeth Burns – cheerleading, effective for the 2017-18 school year.

Renee Catanzaro – field trip chaperone, effective for the 2017-18 school year.

Julie Malone – band, effective for the 2017-18 school year.

Abigail O’Connell – track – effective for the 2017-18 school year.

### **CHANGES OF STATUS**

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Changes of Status**, as per document 3, as recommended by the Superintendent

Julie Heinl – from middle school assistant softball coach at the rate of \$2,277 to the rate of \$1,905, effective with the 2017-18 school year.

Maria Shevchik – from middle school head softball coach at the rate of \$2,044 to the rate of \$2,416, effective with the 2017-18 school year.

William Stephans – from computer technician to certified computer technician at the rate of \$15.40/hour, effective February 26, 2018.

Heather Craft – from paraprofessional to emergency certified substitute teacher at the rate of \$95/day plus the graduated substitute teacher increases, effective April 9, 2018.

### **LEAVE OF ABSENCE - A**

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Leaves of Absence**, as per document 4, as recommended by the Superintendent.

Juliette Warnock – math teacher at the high school – educational sabbatical, effective with the 2018-19 school year.

Debra Everhart – math teacher at the high school – health sabbatical, effective February 16, 2018 for one semester (96.0 days).

Allison Broderick – grade 3 teacher at Ross Elementary – educational sabbatical, effective with the 2018-19 school year.

**LEAVES OF ABSENCE - B**

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to deny the Leave of Absence Request**, as per document 7, as recommended by the Superintendent.

Pamela Martens – LPN at the elementary schools – unpaid leave, effective May 10, 2018.

**OTHER**

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve The Wage Rate List for Extra Duty Positions**, as per document 5, as recommended by the Superintendent.

**COMMUNITY AND INTERGOVERNMENTAL RELATIONS**

None

Mrs. Reid announced that there will be a meeting of the Enrollment Planning Committee on Wednesday, April 11, 2018 at 6 pm in the Middle School LGI Room.

**LEGISLATIVE UPDATE**

None

**POLICY**

A motion was made by Mr. Wielgus, seconded by Dr. Nolish and unanimously passed to approve the revisions to the following policies, as per documents 1 through 12, as recommended by the Superintendent:

Policy 214 – Senior Early Exit

Policy 304 – Drug and Alcohol Free Workplace – Administrative Employees

Policy 402 – Drug and Alcohol Free Workplace – Professional Employees

Policy 503 – Drug and Alcohol Free Workplace – Classified Employees

Policy 314 – Physical and Mental Examinations – Administrative Employees

Policy 414 – Physical and Mental Examinations – Professional Employees

Policy 514 – Physical and Mental Examinations – Classified Employees

Policy 315 – Americans with Disabilities Act – Administrative Employees

Policy 415 – Americans with Disabilities Act – Professional Employees

Policy 515 – Americans with Disabilities Act – Classified Employees

Policy 814 – Student Activity Clubs (New Policy)

Policy 833 – Reasonable Suspicion Testing Policy and Procedures.

## **FINANCE**

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously passed to **ratify General Fund Bills**, as per document 1, as recommended by the Superintendent. These include checks numbered: 50692 through 50700; 50702 through 50853; 50855 through 51065; and 51066 through 51233.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously **passed to ratify Construction Fund Bills**, as per document 2, as recommended by the Superintendent. These include checks numbered: 50854.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously **passed to approve Budget Transfers**, as per document 3, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously **passed to approve payroll for the month of February 2018 in the amount of \$3,058,338.64** as per document 4, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade and unanimously **passed to approve Resolution 2018-3 Authorizing Participation by North Hills School District in, and Appointment of Representatives to the Allegheny Intermediate Unit Joint Purchasing Program**, as per document 5, as recommended by the Superintendent.

## **SUPPORT SERVICES**

None

## **ADDITIONAL PUBLIC COMMENTS**

Jocelyn McCarty, 105 Darlene Drive, Ross Township  
Ms. McCarty addressed the Board regarding safety and security.

Lisa Weaver, 507 Fox Drive, Ross Township  
Ms. Weaver addressed the Board regarding safety and security.

Tracy Borne, 337 Nichols Road, Ross Township  
Ms. Borne addressed the Board regarding safety and security.



**ADJOURNMENT**

A motion was made by Mr. Wielgus, seconded by Mrs. Reid and unanimously passed to adjourn the meeting at 7:57 p.m.

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Loretta J. Rieger  
School Board Secretary