

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION  
WORK SESSION/LEGISLATIVE MEETING  
THURSDAY, FEBRUARY 21, 2019 - 7:00 P.M.  
NORTH HILLS MIDDLE SCHOOL – LGI ROOM  
[www.nhsd.net](http://www.nhsd.net)**

**Board Members Present**

Timothy Burnett, Thomas Kelly, Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Louis Nudi, Kathy Reid, Helen Spade and Edward Wielgus.

**Board Members Not Present**

None

**Also Present**

Dr. Patrick Mannarino, Dr. Jeff Taylor, Jerry Muth, Michael J. Witherel, Esq., Amanda Hartle, Kris Kaufmann, and student representative Grace Cloonan.

**Persons Signing the Register**

Phil Little, 112 Lindley Lane, Ross Township

**Call to Order**

The meeting was called to order at 7:00 p.m. Mr. Wielgus opened the meeting with a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board members Mr. Burnett, Mr. Kelly, Ms. Kozera, Mrs. Mathis, Dr. Nolish, Mr. Nudi, Mrs. Reid, Mrs. Spade and Mr. Wielgus, Solicitor Michael J. Witherel, Esq. and Superintendent Dr. Patrick Mannarino.

**Student Performance**

Mr. Chris Rodack, Mr. Lucas Beaver and the Beginning Band performed 4 song selections: Old McDonald had a Band, Hard Rock Blues, Aura Lee, and When the Saints Go Marching In.

**Public Recognition**

Dr. Beth Williams presented Kenley Gardner who achieved the Girl Scout Gold Award.

**Board Member Comments**

None

**Public Comments on Agenda Items**

None

**Approval of Minutes**

A motion was made by Mr. Wielgus seconded by Dr. Nolish and unanimously passed to approve the minutes of the January 24, 2019 Work Session/Legislative Meeting.

**Student Representative Report**

Grace Cloonan provided her Athletics report on winter sports for February 2019.

**Superintendent’s Report**

Dr. Mannarino provided an update on district enrollment, and the Points of Pride for the month of February 2019.

**EDUCATION**

Music Curriculum Leader, Mr. Len Lavelle provided a curriculum proposal to the Board for K-12 music. Dr. Jeff Taylor provided a curriculum proposal for 7-8 literacy arts.

**Action Items:**

A motion was made by Mrs. Mathis, seconded by Mr. Burnett and **unanimously passed to approve the Donation of Books to the Middle School Library**, as per document 2, as recommended by the Superintendent.

A motion was made by Mrs. Mathis, seconded by Mr. Burnett and **unanimously passed to approve Resolution 2019-3 In Support of Grade Reconfiguration**, as per document 3, as recommended by the Superintendent. This resolution is in support of the Middle School being reconfigured to house students in grades 6 through 8 beginning with the 2020-2021 school year.

A motion was made by Mrs. Mathis, seconded by Mr. Burnett and **unanimously passed to approve Resolution 2019-4 Implementing NIMS** as per document 4, as recommended by the Superintendent. Pennsylvania school districts are mandated to implement National Incident Management System for emergency operations incidents.

A motion was made by Mrs. Mathis, seconded by Mr. Burnett and **unanimously passed to approve Resolution 2019-5 In Support of Senate Bill 34**, as per document 5, as recommended by the Superintendent. Senate Bill 34 states that if a public school district that offers a cyber-based program equal in scope and content to an existing publicly chartered cyber charter school and a student in that district attends a cyber-charter school instead of the district’s cyber based program, the school district shall not be required to provide funding to pay for the student’s attendance at a cyber-charter school.

A motion was made by Mrs. Mathis, seconded by Mr. Burnett and **unanimously passed to approve the Edinsight Annual Agreement**, as per document 6, as recommended by the Superintendent. Edinsight is the online software that the district uses as our data warehouse to house student achievement data, student demographics, etc.

A motion was made by Mrs. Mathis, seconded by Mr. Burnett and **unanimously passed to approve the Bid Award for a Digital Tow-Way Radio System to A.V. Luttamus Communications, Inc. for the low bid of \$37,191.70**, as per document 7, as recommended by the Superintendent.

A motion was made by Mrs. Mathis, seconded by Mr. Burnett and **unanimously passed to Reject All Bids for Interactive Classroom Displays**, as per document 8, as recommended by the Superintendent. Though there was a variety of interactive classroom display models bid, the corresponding pricing was not within expectations.

### **ATHLETICS AND ACTIVITIES**

A motion was made by Ms. Kozera, seconded by Mr. Burnett and **unanimously passed to approve the Field Trip Request for the Speech and Debate Team to attend the PA High School Speech League State Tournament at Bloomsburg University from March 14 -16, 2019**, as per document 1, as recommended by the Superintendent.

Ms. Kozera announced that the 1979 North Hills Cross Country Team has been named to the WPIAL Hall of Fame.

Ms. Kozera also provided an update on discussions with Ross Township officials to partner with them to install artificial turf on Herb Field. Members of the Board discussed their opinions on the pros and cons associated with this. No decision has been made. Discussions will continue.

### **A.W. BEATTIE CAREER CENTER**

Mr. Nudi announced the following North Hills students who were inducted into the National Technical Honor Society: Benjamin Senchak, Krista Leffakis and Sabrina Teetzal.

Beattie's Spring Open House was scheduled for February 28, 2019 from 5:15 to 8:15 p.m.

### **PERSONNEL**

#### **Resignations**

A motion was made by Mrs. Spade, seconded by Mr. Burnett and unanimously passed to **approve Resignations**, as per document 1, as recommended by the Superintendent:

Margaret Durachko, DMD – School Dentist, effective February 28, 2019

Robin Stein – German Teacher at the high school, resignation with intent to retire at the end of the 2018-19 school year.

Janay Howley – Middle School Cheerleading Sponsor, effective at the end of the 2018-19 school year.

### **Appointments**

A motion was made by Mrs. Spade, seconded by Mr. Burnett and unanimously passed to **approve Appointments**, as per document 2, as recommended by the Superintendent:

Susanna Hesch – Paraprofessional at McIntyre at the rate of \$12.40/hour effective January 31, 2019.

Aerika Barrett – Long-term substitute teaching assistant at West View at the rate of \$95/day followed by the sub teacher graduated rate increases, effective approximately April 15, 2019 through the end of the 2018-19 school year.

Cody Patterson – Varsity Assistant Boys' Volleyball Coach at the rate of \$2,332, effective for the 2018-19 school year.

John Curran – Weight Room Supervisor (Winter 2) at the rate of \$1,800, effective for the 2018-19 school year.

Barbara Bollens – Homebound Instructor at the rate of \$40/hour, effective for the 2018-19 school year.

Kellee Kanith – Homebound Instructor at the rate of \$40/hour, effective for the 2018-19 school year.

Donna Perry – Homebound Instructor at the rate of \$40/hour, effective for the 2018-19 school year.

Courtney McNabb – Day-to-Day Sub Math Specialist in a Long-term Assignment at McIntyre at the rate of \$150/day (no benefits), effective January 29, 2019 to approximately March 15, 2019.

Erika Pierce – Day-to-Day Sub Music Teacher in a Long-term Assignment at Ross at the rate of \$150/day (no benefits), effective Day 5 of elementary schedule, effective February 25, 2019 to the end of the 2018-19 school year.

Blayne Zimmerman – Custodian at the high school at the rate of \$14.24/hour, effective February 19, 2019.

Meredith Clark – Lunchroom/Playground Aide at Highcliff at the rate of \$11.69/hour, effective February 25, 2019.

The following substitute employees were appointed:

Dolores Massucci – Sub Lunchroom/Playground Aide, at the rate of \$9.49/hour, effective February 11, 2019.

Gretchen Marker – Sub Lunchroom/Playground Aide, at the rate of \$9.49/hour, effective February 12, 2019.

James Madonna – Substitute Custodian at the rate of \$10/hour, effective February 13, 2019.

The following volunteers were approved effective for the 2018-19 school year:

Matthew Brueggermann – Baseball  
Nicole Deer – Speech/Debate  
Michelle Do – Speech/Debate  
Kevin Hoffman – Band  
Michelle Martin – Chorus (secondary)  
Gary Zangaro – Football

### **Changes of Status**

A motion was made by Mrs. Spade, seconded by Mr. Burnett and unanimously passed to **approve Changes of Status**, as per document 3, as recommended by the Superintendent. Mr. Burnett abstained on item 4.

Haley Dake – From MS Head Girls’ Volleyball Coach to Varsity Assistant Girls’ Volleyball Coach at the rate of \$2,974, effective for the 2019-20 school year.

Nolan Meyer – From Custodian (.6) to Paraprofessional at the Middle School at the rate of \$12.40/hour, effective February 11, 2019.

Amy Robertson – From Substitute Teacher to Day-to-Day Sub Reading Specialist in a Long-Term Assignment at West View at the rate of \$150/day (no benefits), effective approximately April 26, 2019 through the end of the 2018-19 school year (plus 2 transitional days).

Lindsay Burnett – From Long-term Substitute Teaching Assistant at West View to Day-to-Day Sub Grade 1 Teacher in a Long-Term Assignment at West View at the rate of \$150/day (no benefits), effective approximately April 15, 2019 to the end of the 2018-19 school year.

Amy Mathieu – From Elementary School Principal at McIntyre to Director of Elementary Education at the rate of \$127,500, effective July 1, 2019.

### **Job Descriptions**

A motion was made by Mrs. Spade, seconded by Mr. Burnett and unanimously passed to **approve the Job Descriptions**, as per document 4, as recommended by the Superintendent.

Administrative Assistant to the Superintendent for Human Resources  
Secretary – Human Resources  
Middle School Cheerleading Sponsor

**Leaves of Absence**

A motion was made by Mrs. Spade, seconded by Mr. Burnett and unanimously passed to **deny the Leave of Absence Request**, as per document 6, as recommended by the Superintendent. The Educational Sabbatical for the 2019-20 school year requested by high school teacher, Erin Traynor was denied.

**COMMUNITY AND INTERGOVERNMENTAL RELATIONS**

None

**LEGISLATIVE UPDATE**

None

**POLICY**

A motion was made by Mr. Kelly and seconded by Ms. Kozera to add the following Policy Items to the March 14, 2019 Work Session/Legislative Meeting Agenda for second reading and approval. These policies had a clean first-reading.

Policy 332 – Nondiscrimination/Anti-Harassment Policy and Complaint Procedure – Administrative Employees - Revisions

Policy 452 – Nondiscrimination/Anti-Harassment Policy and Complaint Procedure – Professional Employees - Revisions

Policy 552 – Nondiscrimination/Anti-Harassment Policy and Complaint Procedure – Classified Employees - Revisions

Policy 915 – Nondiscrimination/Anti-Harassment Policy and Complaint Procedure – Community – Revisions

Policy 333 – Sexual Harassment – Administrative Employees – Revisions

Policy 433 – Sexual Harassment – Professional Employees – Revisions

Policy 533 – Sexual Harassment – Classified Employees – Revisions

Policy 103 – Program for Equal and Appropriate School and Classroom Practices – Revisions

Policy 806 – Child/Student Abuse – Revisions

Policy 812 – Food Service – New Policy

## **FINANCE**

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to **ratify General Fund Bills**, as per document 1, as recommended by the Superintendent. These include checks numbered 55080; 55083 through 55178; 55180 through 55248; 55250 through 55285; and 55287 through 55307.

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to **ratify Capital Project Fund Bills**, as per document 2, as recommended by the Superintendent. These include checks numbered 55081 and 55249.

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to **ratify Food Service Fund Bills**, as per document 3, as recommended by the Superintendent. These include checks numbered 54641 through 54658; 54941 through 54956; and 55082.

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to **approve Budget Transfers**, as per document 4, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to **approve Payroll for the month of January 2019 in the amount of \$3,009,416.39**, as per document 5, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to **approve the Bid Award for Copy Paper to W.B. Mason at their low bid of \$22,075.20**, as per document 6, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to **approve the Bid Award for Toner for the HP Printers to Beyond Technology for their low bid of \$22,550.00**, as per document 7, as recommended by the Superintendent.

## **SUPPORT SERVICES**

A motion was made by Mr. Burnett, seconded by Dr. Nolish, and unanimously passed to **approve the New Bus Driver List for ABC Transit, Inc.**, as per document 1, as recommended by the Superintendent. The change order totals \$3,656 which covers security window film, a lite kit and administration of payment, performance and maintenance bonds.

**ADDITIONAL PUBLIC COMMENTS**

Mr. Phil Little who works for the PA Attorney General’s Office of Public Engagement congratulated the administrative staff and high school students for all they did to host a very successful Teen Talk event with Attorney General Josh Shapiro on Thursday, February 14, 2019 in the Middle School LGI Room.

Mr. Ed Vesely, 116 Lingay Drive, Ross Township asked the Board about bid information on the turf for Herb field. He asked the Board to proceed with caution.

**ADJOURNMENT**

The meeting was adjourned at 8:31 p.m.

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Loretta J. Rieger  
School Board Secretary