

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION  
WORK SESSION - LEGISLATIVE MEETING MINUTES  
THURSDAY, MARCH 5, 2020 ~ 7:00 P.M.  
NORTH HILLS MIDDLE SCHOOL – LGI ROOM  
[www.nhsd.net](http://www.nhsd.net)**

**BOARD MEMBERS PRESENT**

Sandra Kozera, Phil Little, Allison Mathis, Annette Giovengo Nolish, Deanna Philpott, Kathryn Poniatowski, Kathy Reid, Rachael Rennebeck and Helen Spade.

**BOARD MEMBERS NOT PRESENT**

None

**ALSO PRESENT**

Dr. Patrick Mannarino, Dr. Beth Williams, Gerard Muth, Heather Pelat, and Kris Kaufmann.

**PERSONS SIGNING THE REGISTER**

Heather Collins, 171 Ridgewood Road, Ross Township, PA

**Call to Order**

The meeting was called to order at 7:00 p.m. Mrs. Mathis opened the meeting with a moment of silence and salute to the flag. Mrs. Mathis stated that the Board held an Executive Session prior the this meeting to discuss personnel and legal matters.

**Board Member Comments**

Mrs. Mathis announced that the Board of Education is unanimously committed to retaining Dr. Patrick Mannarino as the Superintendent of Schools for the North Hills School District. In this regard, the Board has been working on a tentative agreement to extend his contract for an additional 5 years upon its expiration in June of 2021. Upon the advice of our Solicitor, said extension is best to be finalized within the final year of the agreement, or after July 1, 2020. The Board has directed me to publicly state that it is the intention of this Board to extend Dr. Mannarino's current contract and to vote on the terms of his tentative agreement at the first available opportunity within the final year of his contract.

**Public Comments on Agenda Items**

None

**Legislative**

Pennsylvania State Senator Lindsey Williams discussed Charter School Reform Legislation. Senator Williams stated she is the only woman on the State Education Committee and is passionate about charter school reform. She provided highlights on the current bill that is being drafted and discussed.

## **FINANCE**

Mr. Justin Vancheri of Hosack, Specht, Muetzel and Wood, LLC provided highlights of the North Hills School District Audited Financial Statements for the Fiscal Year Ended, June 30, 2019.

### **Agenda Items - Finance**

2. Audited Financial Statements as of June 30, 2019
3. General Fund Bills
4. Capital Project Fund Bills
5. Food Service Fund Bills
6. Budget Transfers
7. Payroll for the Month of February 2020 in the amount of \$3,331,276.77

A motion was made by Dr. Nolish and seconded by Mrs. Spade to add Finance Items 2 through 7 above to the Legislative Meeting agenda for approval.

### **ACTION ITEMS – Finance**

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and unanimously passed to approve the Taxpayer Request, as per Item 9. This is a request for a refund in the amount of \$324.66 in penalties assessed for delinquent payment of real estate taxes, which was determined to be through no fault of the taxpayer.

A motion was made by Dr. Nolish, seconded by Mrs. Spade, and passed by a vote of 8 yes and 1 no to approve the Contract with turnKey Taxes, Inc., as per document 10, as recommended by the Superintendent. turnKey Taxes will help to identify unregistered taxpayers, and successfully pursue collections of Mercantile and Business Privilege Taxes. Mrs. Reid voted no.

## **EDUCATION**

Mrs. Kristy Bilderback, Highcliff Elementary Principapl introduced district students who presented their ideas and projects related to Growth Mindset.

Dr. Nicole Bezila, Director of Pupil Services, presented the district's Special Education Plan which is required by the Pennsylvania Department of Education.

### **Agenda Items – Education**

3. Special Education Plan
4. AIU Program of Services Budget for 2020-21
5. Agreement with the AIU to Provide Title IIA Professional Development to Non-public Services to Holy Cross School and Eden Christian Academy.
6. Shores Program – Substance Use Disorder Outpatient Program, Holy Family Institute.

A motion was made by Mrs. Mathis, and seconded by Dr. Nolish to add Education Items 3 through 6 to the Legislative Meeting Agenda for approval.

### **ATHLETICS**

Mrs. Poniatowski congratulated the North Hills School District's 2020 Distinguished Alumni awardees: Lieutenant Colonia Phillip Lenz, a member of the Class of 1989, and Dr. Monica (Allison) Buchanah, a member of the Class of 1998.

### **A.W. BEATTIE CAREER CENTER**

None

### **PERSONNEL – ACTION ITEMS**

A motion was made by Mrs. Spade, seconded by Mrs. Mathis, and unanimously passed to approve the Personnel Items 1 through 4, as recommended by the Superintendent, as listed below:

#### Resignations

Angela Morreale – Food Service Worker at McIntyre Elementary, effective February 24, 2020

#### Appointments

The following YMCA employees have been confirmed to have the appropriate clearances to work in the YMCA After School Program:

Jessica Lausch  
Ericka Correa  
Lauryn Suvoy

#### Changes of Status

Cody Patterson – From Boys' Assistant Volleyball Coach to Boys' Head Volleyball Coach at the rate of \$3,900, effective February 10, 2020.

June Davis – From Long-term-sub Custodian to .6 Custodian at the Administration Building at the rate of \$14.64/hour, effective March 2, 2020.

Charles Bossong – From School Police Officer to Chief School Police Officer at the rate of \$30/hour, effective March 16, 2020.

#### Job Descriptions - Revisions

Middle School Building Principal  
Middle School Assistant Principal  
Elementary Building Principal  
Elementary Assistant Principal

## **COMMUNITY & INTERGOVERNMENTAL RELATIONS – ACTION ITEM**

A motion was made by Mr. Little, seconded by Mrs. Spade, and approved by a vote of 8 yes and 1 no, for both Mrs. Mathis and Ms. Kozera to Attend the PSBA Advocacy Day on March 23, 2020 in Harrisburg. Mrs. Reid voted no, because she feels only 1 Board Member should attend.

## **POLICY**

1. Information – The Policy Committee reviewed Policy 824 – Personnel Files – Operations, and determined that no revisions are necessary.
2. First Reading – Policy 206 – Assignment Within District – Revisions
3. First Reading – Policy 301 – Creating a Position – Administrative Employees – Revisions
4. First Reading – Policy 401 – Creating a Position – Professional Employees – Revisions
5. First Reading – Policy 501 – Creating a Position – Classified Employees – Revisions
6. First Reading – Policy 324 – Personnel Files – Administrative Employees – Revisions
7. First Reading – Policy 424 – Personnel Files – Professional Employees – Revisions
8. First Reading – Policy 524 – Personnel Files – Classified Employees – Revisions
9. First Reading – Policy 802 – School Organization – Revisions

A motion was made by Ms. Kozera, and seconded by Mrs. Spade to add Policy Items 2 through 9 to the Legislative Meeting Agenda for approval.

## **SUPPORT SERVICES**

None

## **ADDITIONAL PUBLIC COMMENTS**

Ms. Heather Collins spoke with the Board regarding issues with Bus 354 arriving late in the morning and then taking over an hour to arrive home in the afternoon.

## **ANNOUNCEMENTS**

Mrs. Mathis announced the following upcoming events:

1. The next meeting of the Board of Education is scheduled for Thursday, March 12, 2020, at the Middle School LGI Room at 7 pm.
2. Spring Sports Community Pep Rally is scheduled for Monday, March 9, 2020 at the Middle School Gym Annex at 7 pm.
3. Prince & Princess Royal Tea Party is scheduled for Thursday, March 12, 2020 at the North Hills High School cafeteria beginning at 6 pm.

4. The Dangers of Vaping Town Hall is scheduled for Thursday, March 19, 2020 at the North Hills Middle School Auditorium at 6:30 p.m.

**ADJOURNMENT**

Mrs. Mathis adjourned the meeting at 8:04 p.m.

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Loretta J. Rieger  
Board Secretary