

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION
LEGISLATIVE MEETING MINUTES
THURSDAY, FEBRUARY 8, 2018 - 7:00 P.M.
NORTH HILLS MIDDLE SCHOOL – LGI ROOM
www.nhsd.net**

Board Members Present

Thomas Kelly, Sandra Kozera, Allison Mathis, Kathy Reid, Helen Spade and Edward Wielgus. Louis Nudi was present via telephone.

Board Members Not Present

Arlene Bender and Annette Giovengo Nolish

Also Present

Dr. Patrick Mannarino, Dr. Jeff Taylor, David Hall, Valerie Mengine, Michael J. Witherel, Esq., Amanda Hartle, and Kris Kaufmann.

Persons Signing the Register

None

Call to Order

The meeting was called to order at 7:00 p.m. There was a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board Members Thomas Kelly, Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Louis Nudi, Kathy Reid, Helen Spade and Edward Wielgus, along with Dr. Patrick Mannarino. Mr. Hall joined the Board to discuss the 2018-19 Budget.

Student Performance

Mrs. Allison Craig and the Elementary Orchestra performed for the Board and audience.

Public Recognition

Mrs. Beth Williams, High School Principal spoke about the high school year-long initiative “Inspiring Greatness”. High School senior Nathan Sroka designed a T-shirt promoting the initiative and teachers Joe Bosley and James Meininger help to produce the T-shirt with the screen printing equipment. A shirt was given to all staff members who now wear them every Friday as a sign of unity. Mrs. Williams presented each Board member with a T-shirt.

Board Member Comments

None

Public Comments on Agenda Items

None

Approval of Minutes

A motion was made by Mr. Wielgus seconded by Mrs. Spade and unanimously passed to approve the minutes from the January 11, 2018 Work Session/Legislative Meeting.

Solicitor’s Report

None

Student Representatives’ Reports

Student representative, Grace Cloonan provided her February athletics report.

Superintendent’s Report

Dr. Mannarino presented his Points of Pride for February.

AGENDA ITEMS:

EDUCATION

A motion was made by Mrs. Mathis, seconded by Mrs. Reid and unanimously passed to approve the Curriculum Revisions, as per document 1, as recommended by the Superintendent.

A motion was made by Mrs. Mathis, seconded by Mrs. Reid and unanimously passed to approve the Allegheny Intermediate Unit Program of Services Budget for 2018-19, as per document 2, as recommended by the Superintendent

ATHLETICS AND ACTIVITIES

None

A.W. BEATTIE CAREER CENTER

None

PERSONNEL

A motion was made by Mr. Kelly, seconded by Mrs. Reid, and unanimously **passed to approve Resignations**, as per document 1, as recommended by the Superintendent.

RESIGNATIONS

John Kane – Online summer school teacher, resignation effective January 1, 2018

Barbara Bollens – elementary education teacher, resignation with intent to retire after 26 years of service, effective with the end of the 2018-19 school year.

Marylou Stefanko – elementary education teacher, resignation with intent to retire after 63 years of service, effective with the end of the 2018-19 school year.

Nancy Guzan – reading specialist, resignation with intent to retire after 39 years of service, effective with the end of the 2017-18 school year.

Maryssa Hestin – guidance counselor, resignation after 16 years of service, effective June 8, 2018.

Janet Gebhardt – business teacher, resignation with intent to retire after 47 years of service, effective with the end of the 2017-18 school year.

Sue McCombs – child care/breakfast worker, resignation effective January 29, 2018.

Suzanne Swan – paraprofessional, termination effective December 21, 2017.

APPOINTMENTS

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Appointments**, as per document 2, as recommended by the Superintendent.

Mary Casto – paraprofessional at West View at the rate of \$12/hour, effective January 29, 2018.

Amy Langhorst – long-term substitute paraprofessional at Ross at the rate of \$95/day plus graduated sub teacher increases, effective January 23, 2018.

Kimberly Valeriano – long-term substitute secretary in the Athletics and Activities Office at the rate of \$14/hour, effective approximately May 10, 2018 through September 12, 2018.

Amarilis Lopez – day-to-day sub Spanish teacher in a long-term assignment at the high school at the rate of \$150/day, effective April 16, 2018 through the end of the 2017-18 school year.

Erin Dempsey – long-term substitute kindergarten teacher at West View at the pro-rated salary of \$30,000, effective February 24, 2018 through March 7, 2018.

Amy Robertson – day-to-day sub reading specialist in a long-term assignment at Highcliff at the rate of \$150/day, effective February 5, 2018 through April 3, 2018.

Diane Buskirk – long-term substitute custodian at the rate of \$12/hour, effective date to be determined.

Lacey Murray – Varsity Head Cross Country Coach at the rate of \$3,513, effective with the 2017-18 school year.

Rachelle Dixon – Varsity Head Girls’ Soccer Coach at the rate of \$4,702, effective with the 2018-19 school year.

The following individuals were appointed as homebound instructors at the rate of \$40/hour, effective for the 2017-18 school year:

David Sentner
Barbara Bollens
Kimberly Harbaugh
Ashleigh Gorman
Ashley Myers

The following substitute employees were appointed:

Marie Jaklic – substitute food service worker at the rate of \$10/hour, effective January 10, 2018.
Denise Stegman – substitute food service worker at the rate of \$10/hour, effective January 18, 2018.
Aerika Barrett – substitute teacher at the rate of \$95/day, effective January 17, 2018.
Alyssa Rosencrance – substitute teacher at the rate of \$95/day, effective January 18, 2018.

The following volunteers were appointed effective for the 2017-18 school year:

Tara Mason – Chorus/Ross Elementary
Jody Mawhinney – Chorus chaperone
John Mazur – baseball
Linda McCann – Chorus chaperone

CHANGES OF STATUS

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Changes of Status**, as per document 3, as recommended by the Superintendent

Marc Chuderewicz – from custodian (.6) at West View to custodian at high school, at the rate of \$13.84/hour, effective January 15, 2018.

Ashley Reiber – from custodian at the high school to lead custodian at the high school, at the rate of \$14.84/hour, effective January 16, 2018.

LEAVE OF ABSENCE

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Leaves of Absence**, as per document 4, as recommended by the Superintendent.

Jill Zunic – kindergarten teacher at West View, extension of unpaid childrearing leave, effective February 24, 2018 through March 6, 2018.

Francine Kopec – kindergarten teacher at Ross, educational sabbatical, effective for the 2018-19 school year.

Shelly Wild – long-term substitute reading specialist at Highcliff, unpaid leave, effective January 3, 2018 through the end of the 2017-18 school year.

MEMORANDUM OF UNDERSTANDING

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Memorandum of Understanding**, as per document 5, as recommended by the Superintendent. The MOU addresses Article XVII – Vacancies – Transfers.

JOB DESCRIPTIONS

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Job Descriptions** – Transition Coordinator, as per document 6, as recommended by the Superintendent.

OTHER

A motion was made by Mr. Kelly, seconded by Mrs. Reid and unanimously **passed to approve Other – Rescission of Intent to Retire**, as per document 7, as recommended by the Superintendent. M.L. Stefanko and B. Bollens had originally submitted their intent to retire at the end of the 2017-18 school year. They rescinded their requests.

COMMUNITY AND INTERGOVERNMENTAL RELATIONS

None

LEGISLATIVE UPDATE

None

POLICY

First Reading of revisions to Policy 240 – Student Wellness – revisions are being made to be in compliance with state and federal laws.

A motion was made by Mr. Nudi and seconded by Mrs. Reid to add Policy 240 Student Wellness to the Legislative Meeting agenda for second reading and approval.

A motion was made by Mr. Nudi, seconded by Mrs. Spade and unanimously passed to approve Revisions to Policy 302 – Appointment of Superintendent/Assistant Superintendent, as per document 3, as recommended by the Superintendent.

A motion was made by Mr. Nudi, seconded by Mrs. Spade and unanimously passed to approve Revisions to Policy 312 – Evaluation of Superintendent, as per document 4, as recommended by the Superintendent.

A motion was made by Mr. Nudi, seconded by Mrs. Spade and unanimously passed to approve Revisions to Policy 313 – Evaluation of Administrative Employees, as per document 5, as recommended by the Superintendent.

A motion was made by Mr. Nudi, seconded by Mrs. Spade and unanimously passed to approve new Policy 800 – Records Management, as per document 6, as recommended by the Superintendent.

FINANCE

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously passed to **ratify General Fund Bills**, as per document 1, as recommended by the Superintendent. These include checks numbered: 50426 through 50554; 50556 through 50560; and 50563 through 50691.

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously **passed to ratify Construction Fund Bills**, as per document 2, as recommended by the Superintendent. These include checks numbered: 50561 and 50562.

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously **passed to approve Budget Transfers**, as per document 3, as recommended by the Superintendent.

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously **passed to approve payroll for the month of January 2018 in the amount of \$2,890,503.84**, as per document 4, as recommended by the Superintendent.

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously **passed to approve the Awarding of Bid for E-Rate Network Switch Upgrades and Professional Services**, as per document 5, as recommended by the Superintendent.

A motion was made by Mr. Wielgus, seconded by Mrs. Mathis and unanimously **passed to approve the Dark Fiber Lease Agreement with Comcast Business Communications**, as per document 6, as recommended by the Superintendent.

SUPPORT SERVICES

A motion was made by Mrs. Spade, seconded by Mrs. Reid and unanimously **passed to approve the High School Campus Landscape Improvement Project**, as per document 1, as recommended by the Superintendent.

ADDITIONAL PUBLIC COMMENTS

None

ADJOURNMENT

A motion was made by Mr. Wielgus, seconded by Mrs. Reid and unanimously passed to adjourn the meeting at 7:32 p.m.

Loretta J. Rieger
School Board Secretary