

**NORTH HILLS SCHOOL DISTRICT BOARD OF EDUCATION
WORK SESSION/LEGISLATIVE MEETING
THURSDAY, AUGUST 2, 2018 - 7:00 P.M.
NORTH HILLS MIDDLE SCHOOL – LGI ROOM
www.nhsd.net**

Board Members Present

Arlene Bender, Thomas Kelly, Sandra Kozera, Allison Mathis, Annette Giovengo Nolish, Kathy Reid, Helen Spade and Edward Wielgus.

Board Members Not Present

Louis Nudi

Also Present

Dr. Patrick Mannarino, Dr. Jeff Taylor, Michael J. Witherel, Esq., Valerie Mengine, Amanda Hartle, and Kris Kaufmann.

Persons Signing the Register

Doug Crowley, 208 Goldsmith Road, Ross Township, PA

Call to Order

The meeting was called to order at 7:06 p.m. There was a moment of silence and salute to the flag. Mr. Wielgus noted that an Executive Session had taken place this evening from 5:00 p.m. to 6:50 p.m. to discuss personnel and legal issues. In attendance were Board members Mrs. Bender, Mr. Wielgus, Mr. Kelly, Ms. Kozera, Mrs. Mathis, Dr. Nolish, Mrs. Reid and Mrs. Spade, and Dr. Patrick Mannarino.

Board Member Comments

Mrs. Mathis announced that registration for the 5th and 6th grade online Spanish course was now open. She also stated that in the spirit of going green, she would like the district to explore ways to eliminate or reduce with use of plastic straws.

Public Comments on Agenda Items

Mr. Doug Crowley spoke regarding the School Police Handbook which was on the agenda for approval and the FAQs. He stated that the information in the FAQs should also be in the handbook. Dr. Mannarino stated that the information Mr. Crowley was referring to was in the School Police Officer Job Description which was previously approved by the Board and the documents will work hand-in-hand. The Board discussed this and it was decided to amend the handbook to include the job description.

Approval of Minutes

A motion was made by Mr. Wielgus, seconded by Mrs. Spade and unanimously passed to approve the minutes from the May 31, 2018 Work Session/Legislative Meeting and the June 7, 2018 Legislative Meeting.

AGENDA ITEMS:

EDUCATION

Dr. Jeff Taylor presented an update on Safety and Security, and provided information on Communicating Digital Safety with Students and Parents.

A motion was made by Mrs. Mathis, seconded by Mrs. Bender and unanimously passed to **approve Education Items 1 through 6 below**, as recommended by the Superintendent.

1. **2018-19 Waterfront Learning Annual Agreement** – Waterfront Learning serves as an option for students in the Online Academy @North Hills to take online courses that are not currently developed and taught by our teachers.
2. **Glade Run/St. Stephen’s Day Student Education Agreement** – Glade Run will provide special educational instruction for students on an as-needed basis.
3. **2018-19 K-6 Student/Parent Handbook Revisions** – minor revisions related to school wellness, school police and name changes for principals.
4. **2018-19 NH Middle School Student/Parent Handbook Revisions** – minor revisions related to school wellness, school police and name changes for principals.
5. **2018-19 NH High School Student/Parent Handbook Revisions** – minor revisions related to school wellness and school police.
6. **2018-19 Textbook Adoption** – next textbook for CHS Cybersecurity and the Law course.

SUPPORT SERVICES

A motion was made by Mrs. Spade, seconded by Dr. Nolish and passed by a vote of 7 yea and 1 nay to **approve the School Police Operational Guidelines**, as per document 1, as recommended by the Superintendent. Yea: Mr. Kelly, Ms. Kozera, Mrs. Mathis, Dr. Nolish, Mrs. Reid, Mrs. Spade and Mr. Wielgus. Nay: Mrs. Bender

It was agreed that the Guidelines will be amended to include the previously-approved School Police Officer and Chief School Police Officer job descriptions.

A motion was made Mrs. Spade, seconded by Dr. Nolish and unanimously passed to approve the **Ratification of the Award of Bids for the West View Elementary Captured Vestibule Addition**, as per document 2, as recommended by the Superintendent

ATHLETICS AND ACTIVITIES

A motion was made by Ms. Kozera, seconded by Mrs. Mathis and unanimously passed to **approve the North Hills High School and Middle School Parent-Student Athletic Handbook for 2018-19**, as per document 1, as recommended by the Superintendent.

A.W. BEATTIE CAREER CENTER

None

PERSONNEL

Resignations

A motion was made by Mr. Kelly, seconded by Mrs. Spade and unanimously passed to approve Resignations, as per document 1, as recommended by the Superintendent:

Megan Ciccarelli – Speech Therapist (.6) – effective July 14, 2018

Leonard Lavelle – Middle School Orchestra Director/High School Orchestra Director – effective June 13, 2018

Mark Timko – Varsity Assistant Cross Country Coach – effective July 11, 2018

Kyle Henny – Faculty Manager at the Middle School – effective July 25, 2018

Megan Oberndorf – Teaching Assistant at the High School – effective May 31, 2018

Pamela Martens – LPN at the elementary schools – effective July 19, 2018

Antoinette Hunt – Custodian – resignation with intent to retire – effective July 20, 2018

Appointments

A motion was made by Mr. Kelly, seconded by Mrs. Spade and unanimously passed to approve Appointments, as per document 2, as recommended by the Superintendent:

Maura Rushlander – Elementary Music Teacher at the rate of \$44,214 (Step 2-Bachelor’s) effective August 14, 2018

Lucas Beaver – Instrumental Music Teacher (7-12) at the rate of \$44,214 (Step 2-Bachelor’s) effective August 14, 2018

Nicholas Vranesevic – Orchestra Music Teacher (7-12) at the rate of \$45,125 (Step 2-B+24) effective August 14, 2018

Nancy DiNicola – Business, Computer & Information Technology Teacher at the rate of \$45,581 (Step 2-Master’s) effective August 14, 2018

Erica Kain – Computer Science Teacher at the rate of \$46,037 (Step 2-M+15) effective August 14, 2018

Ashleigh Gorman – LTS Mathematics Teacher/Perm. Building Sub at the rate of \$31,930 (pro-rated) effective for the 2018-19 school year

Leigh Ann Naughton – LTS Special Ed then permanent building sub at the rate of \$30,000 (pro-rated) effective for the 2018-19 school year

Caitlin Evans – LTS Health & P.E. teacher at the rate of \$31,827 (pro-rated) effective August 14, 2018 through approximately January 2, 2019

Thomas Hartwell – LTS Elementary Music Teacher at the rate of \$35,000 (pro-rated) effective August 14, 2018 through approximately October 31, 2018

Shelly Wild – LTS Grade 3 Teacher at the rate of \$30,900 (pro-rated) effective August 14, 2018 through approximately December 3, 2018

April Wrabley – LTS School Counselor at the rate of \$35,000 (pro-rated) effective August 14, 2018 through approximately January 14, 2019

Emily Steinmetz – LTS Elementary Art Teacher/Perm Sub at the rate of \$26,500 (pro-rated) effective for the 2018-19 school year

Alex Krainiak – LTS Health & PE teacher/Perm Sub at the rate of \$26,500 (pro-rated) effective for the 2018-19 school year

Jamie Pantone – LTS Grade 1 teacher at the rate of \$30,000 (pro-rated) effective for the 2018-19 school year

Shannon Herb – LTS Grade 2 teacher at the rate of \$30,000 (pro-rated) effective for the 2018-19 school year

James DeWeese – Social Studies (7-12) curriculum leader at the rate of \$4,000 effective for the 2018-19 school year

Jason Hillegas – Art (K-12) curriculum leader at the rate of \$2,750 effective for the 2018-19 school year

Elizabeth Carson – Secretary at Ross at the rate of \$16.38/hr. effective July 23, 2018

Nicole Grace – Secretary at Ross at the rate of \$16.38/hr. effective August 13, 2018

Thane Osterdahl – Teaching Assistant at the high school at the rate of \$14.41/hr. effective with the 2018-19 school year

Tracy Zangaro Indof – Head Cheerleading Sponsor at the rate of \$3,936 effective for the 2018-19 school year

Nicholas Vranesevic – Secondary Orchestra Director at the rate of \$2,890 effective for the 2018-19 school year

Lucas Beaver – Marching Band Asst. Director (\$2,178), Marching Band Camp Asst. Director (\$937), Asst. Secondary Band Director (\$2,890) effective for the 2018-19 school year

Alexandra Abbott – Senior Class Sponsor at the rate of \$2,292 effective for the 2018-19 school year

Elizabeth Burns – Assistant Cheerleading Sponsor at the rate of \$2,496 effective for the 2018-19 school year

Haley Dudt-Mulzet – Assistant Cheerleading Sponsor at the rate of \$2,496 effective for the 2018-19 school year

Joseph Plazek – Technical Director Spring Musical at the rate of \$1,728; Technical Director for the Fall Play at the rate of \$1,614 effective for the 2018-19 school year

Matthew Plazek - Lighting Designer for the Spring Musical at the rate of \$772; Lighting Designer for the Fall Play at the rate of \$753 effective for the 2018-19 school year

Lauren Sarazen – Gene Kelly Awards Coordinator at the rate of \$525 effective for the 2018-19 school year

Evan King – Assistant Class Sponsor at the rate of \$1,285 effective for the 2018-19 school year

John Masimo – Varsity Assistant Boys’ Soccer Coach at the rate of \$3,048 effective for the 2018-19 school year

Maura Bobby – MS Assistant Girls’ Volleyball Coach at the rate of \$1,858 effective for the 2018-19 school year

Jenna Long – Summer School English 11 – effective for the summer of 2018

Halea Hayden – Summer School German II – effective for the summer of 2018

Alexandra Abbott – Summer School Geometry – effective for the summer of 2018

Alexandra Khuze – Summer School French – effective for the summer of 2018

Alexandra Abbott – Summer School Trigonometry – effective for the summer of 2018

Patricia Toplak – Summer Math Program Paraprofessional at the rate of \$12.40/hour effective for the summer of 2018

Blaine Shrum – Intern in the Psychology Department – at the annual stipend of \$10,000 effective for the 2018-19 school year

The following substitute teachers were appointed at the rate of \$95/day, effective August 1, 2018:

Kathryn Bentz
Leslie Berg
Judith Campbell
Emily Culkin
Nancy D’Angelo
Mary Dax
Jeffrey Friske
Lauren Genter
Samantha Hooke
Shawn Kilpatrick
Emily Lankes
Erin Lankes
Amarilis Lopez
Ryan Mistovich
Elise Neill
Carrie Paradise
Julia Perkins
Jayne Peterson
Diann Ranallo
Alyssa Rosencrance
Autumn Shuty

Chloe Stanczak
Susan Stein
Gretchen Angeloff
Dolores Boeh
Betty Faett

Nolan Meyer – Summer worker at the rate of \$8.50/hour effective June 26, 2018

The following volunteers were appointed effective for the 2018-19 school year:

Christie Adamiak – Band
Jennifer Gonabe – Band Chaperone
Lauren Tucci – Band
Brooke Venturella – Band
David Vevers – Band
Matthew Zangaro – Football

Changes of Status

A motion was made by Mr. Kelly, seconded by Mrs. Spade and unanimously passed to **approve Changes of Status**, as per document 3, as recommended by the Superintendent:

Patricia Manganaro – from General Worker #4 to General Worker #3 at McIntyre at the rate of \$13.15/hour, effective August 21, 2018

Janay Howley – from JV Head Cheerleading Sponsor to Middle School Cheerleading Sponsor at the rate of \$2,252 effective for the 2018-19 school year.

A motion was made by Mr. Kelly, seconded by Mrs. Spade and passed by a vote of 7 yea and 1 nay to **approve Change of Status**, as per document 3, as recommended by the Superintendent.
Yea: Mr. Kelly, Ms. Kozera, Mrs. Mathis, Dr. Nolish, Mrs. Reid, Mrs. Spade and Mr. Wielgus.
Nay: Mrs. Bender

Dean Lawrence – from Security Officer to Chief School Police Officer at the rate of \$26/hour effective: subject to court approval under PA School Code authorizing the district to establish a school police department.

Leave of Absence

A motion was made by Mr. Kelly, seconded by Mrs. Spade and unanimously passed to **approve Leave of Absence**, as per document 4, as recommended by the Superintendent:

Dana Gorajewski – Health & PE Teacher at the high school – unpaid leave effective August 14, 2018 through approximately January 1, 2019.

Job Descriptions

A motion was made by Mr. Kelly, seconded by Mrs. Spade and unanimously passed to **approve Job Descriptions**, as per document 5, as recommended by the Superintendent:

- Assistant Cheerleading Sponsor
- Middle School Cheerleading Sponsor
- Head Cheerleading Sponsor
- Assistant Faculty Manager

Other

A motion was made by Mr. Kelly, seconded by Mrs. Spade and unanimously passed to **approve Other**, as per document 6, as recommended by the Superintendent:

- As per Act 44, appoint Dr. Jeff Taylor as Safety and Security Coordinator
- Memorandum of Understanding with NHEA regarding Flex Clerical Time
- Substitute Teacher rates for 2018-19: Normal Daily Rate \$95/day; After 20 workdays \$100/day; After 40 workdays \$105/day; After 60 workdays \$110/day.

COMMUNITY AND INTERGOVERNMENTAL RELATIONS

A motion was made by Mrs. Reid, seconded by Mrs. Bender and unanimously passed to **approve the Memorandum of Understanding – Emergency Student Relocation Contingency Plan with Northgate School District**, as per document 1, as recommended by the Superintendent.

A motion was made by Mrs. Reid, seconded by Mrs. Bender and unanimously passed to **approve the Contract with Ross/West View EMSA**, as per document 2, as recommended by the Superintendent.

LEGISLATIVE UPDATE

None

POLICY

None

FINANCE

A motion was made by Dr. Nolish, seconded by Mrs. Bender and unanimously passed to **ratify General Fund Bills**, as per document 1, as recommended by the Superintendent. These include checks numbered: 52094 through 52150; 52152 through 52260; 52262 through 52304; 52306 through 52317; 52342 through 52377; 52382 through 52389; 52391 through 52490; 52501 through 52526; 52528 through 52541; 52543 through 52619

A motion was made by Dr. Nolish, seconded by Mrs. Bender and unanimously passed to **ratify Construction Fund Bills**, as per document 2, as recommended by the Superintendent. These include checks numbered: 52151

A motion was made by Dr. Nolish, seconded by Mrs. Bender and unanimously passed to **ratify Capital Project Fund Bills**, as per document 3, as recommended by the Superintendent. These include checks numbered: 52305; 52322; 52491; 52527; and 52542

A motion was made by Dr. Nolish, seconded by Mrs. Bender and unanimously passed to **ratify Food Service Fund Bills**, as per document 4, as recommended by the Superintendent. These include checks numbered: 52323 through 52341; 52381; 52492 through 52500

A motion was made by Dr. Nolish, seconded by Mrs. Bender and unanimously passed to **ratify Scholarship Fund Bills**, as per document 5, as recommended by the Superintendent. These include checks numbered: 52318 through 52321; 52378 through 52380

A motion was made by Dr. Nolish, seconded by Mrs. Bender and unanimously passed to **approve Budget Transfers**, as per document 6, as recommended by the Superintendent.

A motion was made by Dr. Nolish, seconded by Mrs. Bender and unanimously passed to **approve Payroll for the month of June 2018 in the amount of \$3,171,930.92 and for the month of July 2018 in the amount of \$2,753,723.33.**

ADDITIONAL PUBLIC COMMENTS

None

Dr. Mannarino announced that the District has interviewed several candidates for the positions of School Police Officer and have found 3 highly qualified candidates. They received administrative appointments and will be approved by the Board at the next public meeting.

ADJOURNMENT

A meeting was adjourned at 7:50 p.m.

Loretta J. Rieger
School Board Secretary