

NORHIAN

North Hills High School • 53 Rochester Road • Pittsburgh, PA 15229

April 2017

Dear Parent/Guardian,

As the 2016 - 2017 school year comes to a close, many steps have already been taken to prepare for the upcoming 2017 – 2018 NORHIAN yearbook. The due date for submission of your Senior Class picture is Friday, November 3, 2017. Attached, you will find a list of GUIDELINES to successfully submit your Senior's yearbook portrait. (Please read over these guidelines carefully.)

Our website <http://northhillshs.wix.com/norhian> lists some local photographers that photograph North Hills seniors, as well as other information regarding the yearbook.

As a reminder, the Yearbook Staff will be selling Senior Recognition (Baby) Ads that will be printed in your choice of color or black and white, in the back of the NORHIAN Yearbook. Traditionally, these ads sell out very quickly. Please watch for these forms, which will be distributed via mail in October. It is recommended that ads be placed directly with Jostens at www.JostensAdService.com.

Please be mindful of specific deadline dates so that you are able to take full advantage of all the opportunities available to make your child's senior year special. As always, the Yearbook Staff thanks you for your continued support.

Sincerely,

The NORHIAN Yearbook Staff

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NORTH HILLS HIGH SCHOOL 2017 – 2018 **Important Guidelines for Submission of SENIOR PORTRAITS**

1. All senior yearbook portraits must be received by **Friday, November 3, 2017**. Any senior portraits submitted after this deadline **will not** be accepted.
2. Portraits may be emailed (northhillsyb@gmail.com) or submitted on CD to the Athletic Office, Attention: Yearbook.
3. All portraits must be submitted as...
 - **An upper body portrait (FROM THE WAIST OR SHOULDERS UP)**
 - **A JPEG file**
 - **At least a 250dpi (high resolution)**
 - **The file must be saved as the student's name (Last, First)**
 - **If photographing more than one student, please place all of the photos on one CD along with the student's names (Last, First).**
 - **Please include ALL students' names on the front of the CD if you are submitting more than one.**
4. **We will not accept** any pictures that include foreign objects such as **hats, sunglasses, animals, vehicles, etc.** (prescription glasses are acceptable). If you are unsure about an object, please do not hesitate to ask. (Some objects may be part of the scenery and/or background; in that case, it will be acceptable, but please make sure that it does not obstruct our view of the student.)
5. Please understand that this is a very busy time for the Yearbook Staff. If you call, clearly state your name and your son/daughter's name, along with your telephone number and a brief message. We will make every effort to return your call as soon as possible.
6. **Senior Portraits will not be returned.** *The yearbook advisor and School Principals have the right to reject any photographs or portraits that they deem unacceptable. In such a case, the student will be asked to submit a different Senior Portrait.*

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Photographer List

The following is a list of local photographers. The photographers on this list are not required; you have the ultimate choice of who will take your student's senior picture. However, if you need a place to start, these are reputable local photographers who have worked on North Hills High School Senior portraits in the past.

Photographer	Studio	Contact Information
Jim Scott	Scott Studio	412.630.4620 info@jimscottstudio.com www.jimscottstudio.com
Linda Mitzel	Linda Mitzel Photography	412.303.9657 mitzelphoto@gmail.com http://cargocollective.com/lindamitzelphotography/Home
Jennifer Nash	J.Lynne Images	412.527.4639 jlynneimages@gmail.com www.jlynneimages.com
Merritt Lee	Merritt Lee Photography	412.654.8244 merritt@merrittleephotography.com www.merrittleephotography.com